

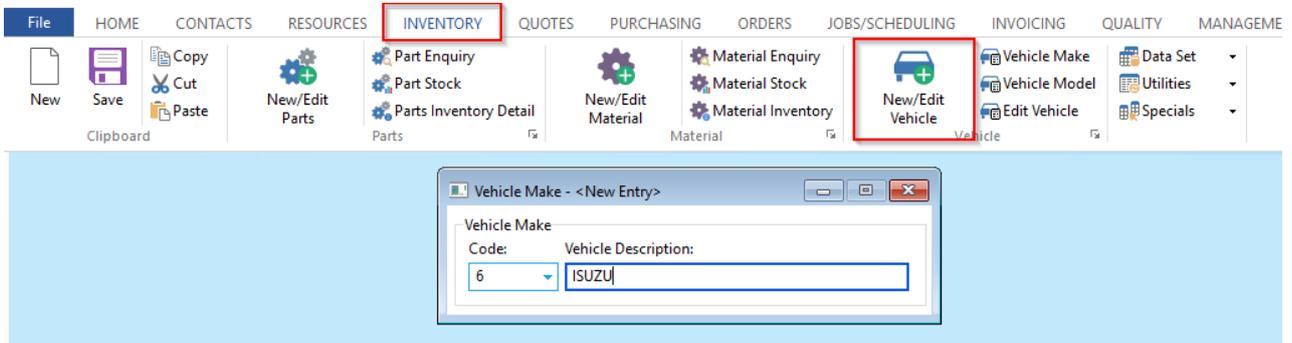
## Vehicle Management System

### Overview:

The Vehicle Management System is used for the recording of Vehicle information within the OPTO system. Before using the Vehicle Management System, the user needs to create options for the Vehicle Make and Vehicle Model pop-up lists.

### To Set-Up Vehicle Make

From the OPTO ribbon, select the 'Inventory' tab and **click** on the 'Vehicle Make' icon to open the 'Vehicle Make' window. **Click** in the **Code** field and enter a code for the vehicle make, then **press <TAB>** to advance to the **Vehicle Description** and enter a description. **Press <F9>** to save.



### To Set-Up Vehicle Model

From the OPTO ribbon, select the 'Inventory' tab and **click** on the 'Vehicle Model' icon to open the 'Vehicle Make' window. **Click** in the **Code** field and enter a code for the vehicle Model, then **press <TAB>** to advance to the **Vehicle Sub-Description** and enter a description. **Click** in the **Parent Category** field and type the vehicle make code or **press <F2>** and select the vehicle make for the model of the vehicle from the pop-up list. **Press <F9>** to save.

