Current Jobs

Overview:

The Current Jobs window displays all the current jobs or a specific current job within the system. The information in this window can be filtered by utilising the drop-down list. The records in the window are colour coded in column to show the status of the job in regards to that field. This list can be printed by **clicking** on the 'Print' icon.

To View Current Jobs

From the OPTO ribbon, select the 'Jobs/Scheduling' tab and **click** on the 'Current Job List' icon to open the 'Jobs' window. To populate the window click on the 'Refresh' icon.

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1 2 3	Job No	Div	Client	Cit Ord	er No	Job Description	Emp	Order D	Desp	Sched	Cost	Picki	Job Stat	Due Date	Est Start	Est Fini	First Work	Last Work	Days	Progress	Prog	P

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	Job No	Div	Client	Cit Order No	Job Description	Emp	Order D	Desp	Sched	Cost.	. Picki	Job Stat	Due Date	Est Start	Est Fini	First Work	Last Work	Days	Progress	Prog F	E/Sch
1	1146	1	STOCK		The Fantastic Assemb	32	05/08/14	None	Yes	No	None	Active	18/12/16			-	24/01/18	18288		62%	No
2	1150	1	EAGLE		Testing	32	23/10/14	None	Yes	No	None	Not Active	22/12/16					0		0%	No
3	1151	1	CAM MET/		nmkhikuha	32	31/10/14	None	Yes	No	None	Not Active	10/11/16					0		0%	No
4	1156	1	A-Z		NO MATERIAL/WORK	1	05/05/15	None	Yes	No	All	No Ticket:	11/05/15					0		0%	No
5	1158	1	BEAVER		PART100 NSTK One M	32	26/08/15		Yes	No	None	Active	29/11/16					0		0%	No
6	1159	1	BEAVER		PART100 NSTK One M	32	26/08/15	All	Yes	No	Some	Complete				13/10/15	20/10/15	8		100%	No
7	1160	1	FERRET		Test Contact	2	13/11/15	None	Yes	No	None	Started	11/11/15			12/08/16	12/08/16	1		4%	No
8	1161	1	BEAVER		jkdsejfougjewogi	2	16/11/15	None	Yes	No	None	No Ticket:	14/11/15					0		0%	No
9	1162	1	BEAVER		The Fantastic Assemb	2	21/12/15	None	Yes	No	None	Complete	31/12/15				06/02/19	18666		100%	No
10	1163	1	FERRET		The Fantastic Assemb	2	14/01/16	Part	Yes	No	None	Active	17/06/16					0		096	No
11	1166	1	ITMS		PART100 NSTK One M	2	09/06/16	None	Yes	No	None	Active	10/06/16					0		096	No
12	1167	1	ITMS		The Fantastic Assemb	2	09/06/16	None	Yes	No	None	Started	10/12/16					0		096	No
13	1168	1	ITMS		PART100 NSTK One M	2	09/06/16	None	Yes	No	None	Active	10/06/16					0		096	No
14	1169	1	ITMS		Testing Part	2	09/06/16	None	Yes	No	None	Active	08/07/16					0		096	No
15	1170	1	ITMS		Part 200 INV NSTK Or	2	09/06/16	None	Yes	No	None	Active	26/10/16					0		096	No
16	1171	1	ITMS		Part 300 INV STK One	2	09/06/16	None	Yes	No	None	Active	11/10/16					0		100%	No
17	1172	1	ITMS		Part 400 INV STK Two	2	09/06/16	None	Yes	No	Some	Active	18/10/16					0		096	No
18	1173	1	ITMS		Part 100 INV NSTK Or	2	09/06/16	None	Yes	No	None	Active	11/10/16					0		096	No
19	1174	1	ITMS		The Fantastic Assemb	2	09/06/16	None	Yes	No	None	Active	09/11/16					0		196	No
20	1175	1	ITMS		Testing Part	2	09/06/16	None	Yes	No	None	Active	08/07/16					0		0%	No
21	1176	1	ITMS		Part 200 INV NSTK Or	2	09/06/16	None	Yes	No	None	Active	26/10/16					0		0%	No
22	1177	1	ITMS		Part 400 INV STK Two	2	09/06/16	None	Yes	No	None	Active	27/06/16					0		0%	No
23	1179	1	A-Z		TEST - ADDED LINE ITE	1	02/11/16	None	Yes	No	None	Active	09/11/16					0		0%	No
24	1180	1	STOCK		The Fantastic Assemb	1	08/11/16	None	Yes	No	None	Active	06/12/16					0		1%	No
25	1181	1	A-Z		Testing Part	1	09/11/16	None	Yes	No	None	Not Active	17/11/16					0		0%	No
26	1182	1	A-Z		The Fantastic Assemb	1	16/11/16	None	Yes	No	None	Complete	07/04/17				06/02/19	18666		100%	No
27	1183	1	STOCK		The Complex Assembl	1	21/11/16	None	Yes	No	None	Active	12/04/17					0	11	19%	No
28	1184		FERRET		QUOTE FOR HELP DO	12	29/09/17	All	Yes	No	All	Complete					29/09/17	18171		100%	No
29	1185		BANDRILL	9876BAN	PART100 NSTK One M	12	29/09/17	All	Yes	No	All	Complete					06/02/19	18666		100%	No
30	1186		FERRET		Machine Guard Plate:	12	29/09/17	None	Yes	No	None	No Ticket:	05/02/18					0		0%	No
31	1187	1	PEL_MARIN	PO:66565	TEST OPTO QUOTES	12	19/10/17	All	Yes	No	Some	Complete					19/10/17	18191		100%	No
32	1188	1-1	FERRET	PO:FE11772	Machine Guard Plate:	1	25/01/18	Part	Yes	No	Some	Complete					25/01/18	18289		100%	No
33	1189	1	ITMS		MISC TEST	1	14/03/18	All	Yes	No	NotRec	Started						0		100%	No
34	1190	1	BADGER		no cost Part subsituti	1	06/02/19	None	Yes	No	NotRec	Active						0		0%	No
35	1191	1	BADGER		Hall Lantern Assy Opa	1	06/02/19	None	Yes	No	NotRec	Not Active						0		0%	No

To view specific information windows for a production order, **dbl-click** on the job number in the **Job No** column to display the process sheet for that job.

Started Ready for History Any> Any> Any> Any> Any> Any> Any> Any	Client Co
Job No Div Client Cl Order No Job Description Emp Order D Desp Sched Cost Pick Job 1 1464 1 STOCK The Fantastic Asse 32 05/08/14 None Activate 3 1151 Image: Client Code:	
Job No Div Client Clt Order No Job Description Emp Order D Desp Sched Cost Pick Job 1 1146 1 STOCK The Fantastic Asse 32 05/08/14 None No None Additional Additiona	-
1 1146 150CK The Fantastic Assel 32 05/08/14 None Yes No None Ac 2 1150 Image: Control: Contre: Control: Contre: Control: Contre: Contro	Job Stat
2 1150 3 1151 4 1156 5 1158 6 1159 7 1160 9 162 1161 Job Control: 7 1160 9 162 10 1163 1163 1167 1163 1167 1163 1167 1164 Production Steps 1165 Job 1166 Create Job Ticket 1167 Iffer 1168 Create Job Ticket 1169 Create Job Ticket 1170 Print Jobs Option 1171 Iffer 1172 Print Job Ticket 1173 Orawing Files Type 1 1174 Print Job Ticket Type 2 1175 Materials Stock Reservations Issue Material to Job 1179 1179 Stock Reservations Issue Material to Job Purchase Ord 25 1180 NO DESDATCHES IOB IS ACTIVE - NOT STAPTED NO DESDATCHES	Active
3 1151 ■ 4 1156 Order No: Job Type: Div: Client Code: 5 1158 Order No: Job Type: Div: Client Code: 6 1159 1146 PR 1 STOCK 7 1160 Job Control: THE FANTASTIC ASSEMBLY Production Steps Despatch, Invoices and History Transfer 10 1163 Production Steps Despatch, Invoices and History Transfer 1165 11 1165 Job Itel Tob Material List 11 1165 Job Itel Tobs Option Material List 11 1170 Print Jobs Option Orawing Files O Type 1 1171 1174 Print Job Ticket Drawing Files Type 2 1176 Materials Stock Reservations Issue Material to Job Purchase Ord 118 1177 Itespatries IOP IS ACTIVE, NOT STAPTED NO PESPATRIES IOP IS ACTIVE, NOT STAPTED NO PESPATRIES	
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3 1138 4 1139 7 1160 9 1161 9 1162 9 1162 1163 Irbo Control: 1164 Job Control: 1165 Job Control: 1165 Job Despatch, Invoices and History Transfer 11165 Job 1166 Job Create Job Ticket 1167 Create Job Ticket 1168 Create Job Ticket 1170 Print Jobs Option 1171 III 1172 Print Job Ticket 1174 Drawing Files 1175 Materials 1175 Materials or Parts 1175 Stock Reservations 1180 NO DESPATCHES 100 IIS ACTIVE - NOT STAPTED NO PICKING DONE	
0 1132 FR 1 STOCK 8 1161 Job Control: THE FANTASTIC ASSEMBLY 9 1162 Production Steps Despatch, Invoices and History Transfer 11 1165 Job Iteration 11 1165 Job Edit Job Ticket Activate Job 13 1167 Iteration Create Job Ticket Edit Job Ticket Activate Job 14 1166 Iteration Print Jobs Option All Tickets Cover Sheet Default 171 1171 Print Job Ticket Drawing Files Type 1 1174 Iteration Stock Reservations Issue Material to Job Purchase Ord 23 1176 No DESPATCHES IOB IS ACTIVE - NOT STAPTED No PICKING DONE	
8 1161 9 Job Control: THE FANTASTIC ASSEMBLY 9 1162 1163 Production Steps Despatch, Invoices and History Transfer 11 1163 Iteration Despatch, Invoices and History Transfer 11 1163 Iteration Despatch, Invoices and History Transfer 11 1165 Job Iteration 11 1165 Iteration Material List 11 1166 Iteration Iteration 11 1167 Iteration Iteration 11 1167 Iteration Iteration 11 1167 Iteration Iteration 11 1170 Print Jobs Option All Tickets Cover Sheet Default 11 1172 Iteration Iteration Type 1 Type 2 11 1175 Materials Stock Reservations Issue Material to Job Purchase Ord 12 1180 Iterations or Parts 1180 Iterations Iterations Iterations or Parts	
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14 1168 15 1169 16 1170 17 1171 18 1172 19 1173 20 1174 1175 Print Job Ticket 21 1175 22 1176 23 1177 24 1179 25 1180 1181 NO DESPATCHES NO DESPATCHES LOB IS ACTIVE - NOT STAPTED NO DESPATCHES LOB IS ACTIVE - NOT STAPTED	st
15 1169 16 1170 17 1171 18 1172 19 1173 10 1174 1173 Print Job Ticket 1174 Print Job Ticket 1175 Drawing Files 1175 Type 1 1175 Type 2 1177 Pick Materials or Parts 1180 Stock Reservations 1180 Issue Material to Job 1180 NO DESPATCHES 108 IS ACTIVE - NOT STAPTED NO PICKING DONE	
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22 1176 Materials 23 1177	
23 1177 24 1179 25 1180 25 1180 26 1181 27 1181 27 1181 28 Issue Material to Job III Purchase Ord	
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25 1180 108 IS ACTIVE - NOT STARTED NO PICKING DONE	
26 1181 NO DESPATCHES LOB IS ACTIVE - NOT STARTED NO PICKING DONE	
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The 'Client Details' window can be viewed by **dbl-clicking** on the client name in the **Client** field. To view the Total Job Summary for a specific job, **click** in the **P** column to place a cross next to the required records and then **click** on the 'Check' Jobs' icon.

I. Jo	L Jobs														
= N	lot Starte	d 🗖	Ready for C	osting,	Div:	Emp: D	Desp: Picking:	CI	ient Code:	Job Status	: Not or Completed	Emp			
■ S	tarted		Ready for H	listory	🗈 Clients - Badger Mining Pty Ltd										
	Job 🔻	Div	Client	Cit O	Client Code:	Clie	nt Name:			Pa	rt Prefix: Tax Code:	Ø			
1	1193		BADGER		BADGER	- Rad	laer Mining Phylitd				AD 6 - GST				
2	1192	1	BADGER	55501	PADOLIK	• Day	ager Winning Pity Ltu								
3	1191		BADGER		Details Delivery	nfo Client Info	More Info Orders	Jobs Quote	s Parts Invo	pices Financial	Hist Notes OMS				
4	1190	1	BADGER	50033	beinery	ino cilentino	more more orders	7005 Quote		inces innumena	Thise Hotes Quis				
5	1189		TIMS	00.00	D. C	N N	F N	- ·		Active					
0	1100	- 1	PERKET	POIFE	Date Entered:	Phone No:	Fax No:	Employee:		Active	ABIN:				
	110/	-	PEL_MARIN	PU:00	27/01/2009	07 4920 1112	07 4920 1110	32 🔫	Larry Moreton	1	99 229 339 944				
å	1185		BANDRILL	98765								_			
10	1184		FERRET	20100		Postal Address:			Delivery A	ddress:					
11	1183	1	STOCK		Address Line 1:	PO Box 747			12 014 01	arny Road					
12	1182	1	A-Z		Address Line 1.	10 000 141			12 010 00	any noud					
13	1181	1	A-Z		Address Line 2:										
14	1180	1	STOCK		riddress Enre Er										
15	1179	1	A-Z		City:	CLONCURRY			CLONCU	RRY					
16	1177	1	ITMS				_								
17	1176	1	ITMS		State / Postcode:	QLD		4824	QLD		4824				
18	1175	1	ITMS												
19	1174	1	ITMS		Country		ISTRALIA	Currenc		Head	O Branch 1	-			
20	1173	1	ITMS		country.	A03 • A0	JUNER	Current	-9. AUD						
21	1172	1	ITMS	_	Enable			v	Veb Site:						
22	11/1	1	TIMS	_	Ernali:										
25	1160	-	ITMS				Balanc	·e	C-1 (A);		RECIAL				
24	1169	-	TTAC		- D	sc 1. Disc 2.	Early: Due Day	. 0	Cat (A):		SPECIAL				
26	1167	1	ITMS		O C.O.D	00 00			Cat (P)	Δ1 -	CATEGORY A1				
27	1166	1	ITMS		O 7 Days	.00 .00	.00 Cnt/	P: 10	Cat (D):		GILLOUIT AT				
28	1165	1	FERRET		14 Days		City		Sales ID:	32 🗸 🗌	Larry Moreton				
29	1163	1	FERRET		🔾 30 Days										
30	1162	1	BEAVER		Other -> 2	 In 30 Days 	EXO	Vet:	Owner ID:	1 🚽	Robert JONES				
31	1161	1	BEAVER												
32	1160	1	FERRET		Contact Nam		Email	Phone No	Mobile No	Fax No	Position E	Del			
33	1159	1	BEAVER		William Douglas	anton@itm	nsvstems.com.au	07 4920 1112	0438772548	07 4920 1110	CEO	~			
34	1158	1	BEAVER		Barry Badgerson	sheridan@	itmsystems.com.au		0438778845		Manager				
35	1156	1	A-Z		Anton	anton@itm	nsystems.com.au				-				
					Sheridan						Accounts				
					Chris	chris.clark@	Doptosoftware.com.au					~			
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