Create a New Currency Code

Overview

Currency codes allow parts and materials to be sold in different currencies.

To enter a new currency, **click** on *Data Set* drop down menu from the *Purchasing* tab in the Opto Ribbon, then **click** on 'Currency'. **To Create the Currency Code**, for this example \$USD is being created – Type in the code and the description also a short description if necessary. Enter the rate of \$1AUD to the currency being created i.e. \$1AUD = \$1.04USD, and symbol that represents the currency i.e. '\$'. **Press** <F9> to save.

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| Code: USD Rate Purchase .728 | | | Code: USD ~ Rate Purchase: .7284 | Currency Codes Currency Description: US Dollar Rate Invoice: Invoice Acc/No: | | | Symbol | | | | |