

Create a New Currency Code

Overview

Currency codes allow parts and materials to be sold in different currencies.

To enter a new currency, click on **Data Set** drop down menu from the *Purchasing* tab in the Opto Ribbon, then click on 'Currency'. To Create the Currency Code, for this example \$USD is being created – Type in the code and the description also a short description if necessary. Enter the rate of \$1AUD to the currency being created i.e. \$1AUD = \$1.04USD, and symbol that represents the currency i.e. '\$'. Press <F9> to save.

