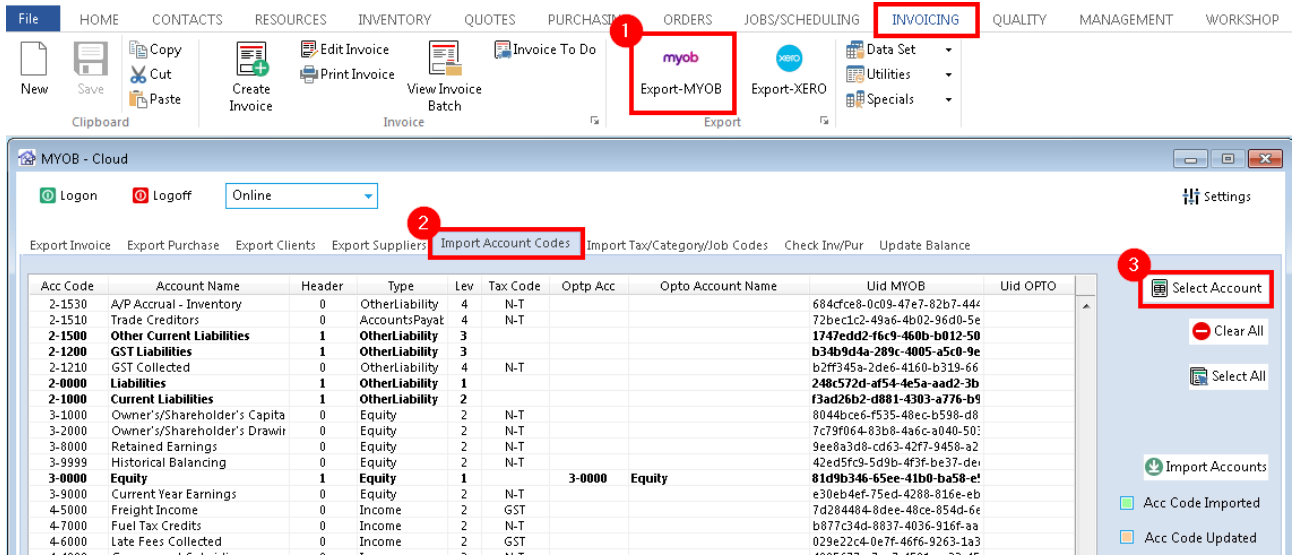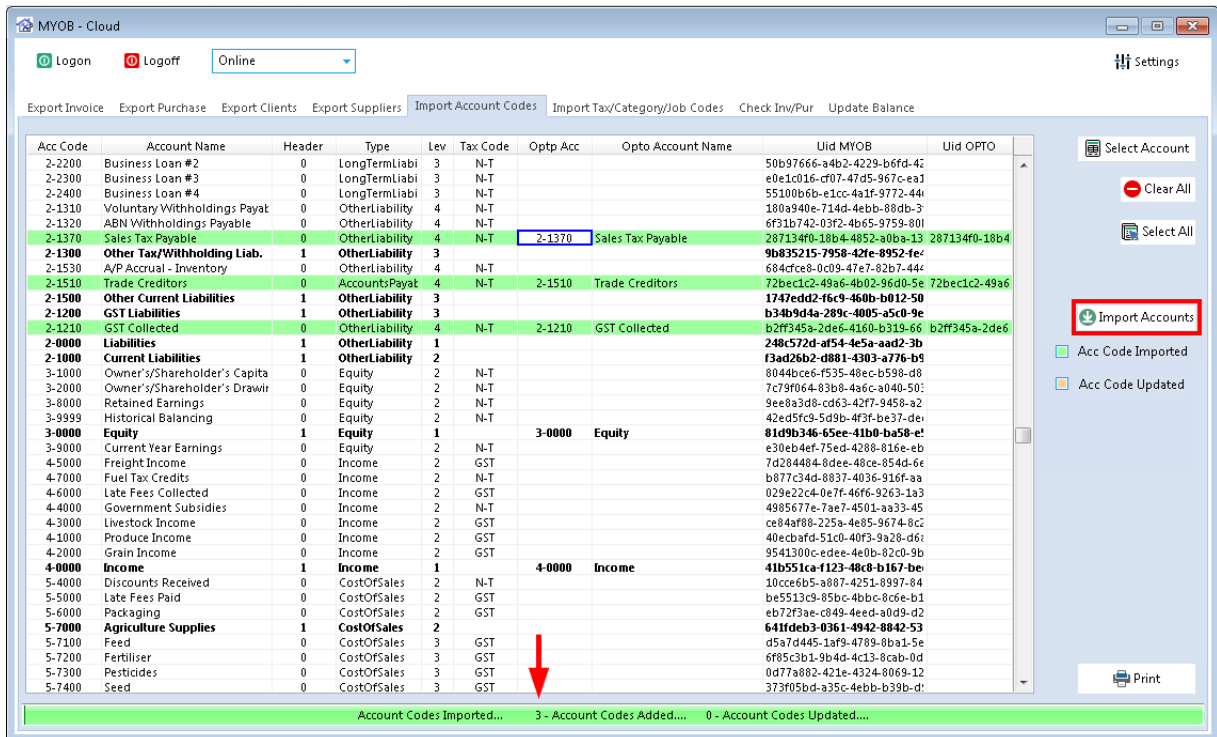# 2009-107 - Import Account Codes from MYOB

Open the **Invoicing** tab in the Opto ribbon and **click** on the *Export-MYOB* icon to open the MYOB window. **Click** on the 'Import Account Codes' tab, then **click** on the *Select Account* icon to generate the window.

Select the Account Codes for import by **clicking** anywhere on the line of *Opto Codes* column, then **click** on the *Import* button to run the import of Account Codes. A message at the bottom of the window alerts the user the import is finished.

To view the Account Codes in Opto, **click** on Data Set drop-down under the ***Invoicing*** tab in the Opto Ribbon and select 'Account Codes' from the drop-down list. **Press** <F2> to display the pop-up list and view the imported codes. The MYOB Account Codes have been imported with their account type and their MYOB ID number.