2010-112a – Email Notification of Reject – Shop Floor Clocking.

Overview

An SMTP email notification can be sent to a nominated email address when a job is marked as reject as the employee clocks off . *Please Note:* Mail Server addresses and email addresses used in this procedure are for illustration purposes only. Each company will have their own addresses.

Setup Email in Workstation Parameters

Under the *Home* tab in the Opto ribbon click on the *Workstation Parameters* icon. Check the workstation/PC is setup for email by **clicking** on the 'Email' tab in the Station Setup window. The "Use SMTP Server" box must be ticked and the "Mail Server" and the "Mail Server Port" fields must have YOUR address and number entered. The "User Name" and "Password" fields are optional.

File	HOME	CONTA	TS	RESOURCES	INVENTO	RY QUOTES	PURCHASI	IG ORDERS	JOBS/SCHEDULIN	IG INVOICING	QUALITY	MANAGEMENT
New	Save De	elete	Copy Paste Cut	Init	Run Fi	rst Previous C	lose Next	Last	A-Z Z-A Print Pre	eview Reports Ban Print	ded Wrter	lose lose All /orkstation Parameter
			Files Fo PC Mailli 25 Vuse Vuse Vuse Vuse	tation ID: ilde Email FF Folder: SMTP Serve itmsystems.c Secure Sock BCC U Client and S juest a Read	DPTO-DISPLA' BRW Label r om.au rets Layer (SSL) Ise this email a upplier Email. Receipt	Station (BarTender Label ccount for BCC [Address Only, (SM Phonty	Setup - <ne< th=""><th>w Entry></th><th>Test SP</th><th></th><th></th><th></th></ne<>	w Entry>	Test SP			

Set-up Parameters for Reject SMTP Email

Click on 'Quality' tab in the Opto ribbon and open the 'Parameters- QA' window. **Click** in the "Use SMTP to notify Rejects" box to tick and enter the nominated email address in the "Send Email to" field. Enter another email address in the "Send BCC to" field if required. Enter YOUR Mail Server address in the required field and Mail Server Port. The "User Name" and "Password" fields are optional. Press **<F9>** to save and reopen the Parameters – QA' window and **click** on the **Test SMTP** button.

File	HOME	CONTACTS	RESOURCES	INVENTORY	QUOTES	PURCHASING	ORDERS	JOBS/SCHEDUL	ING INVOICING	QUALITY
New	Save	Copy	QA/NCR	New QA/NCR Edit QA/NCR	Josep/Cal	🔎 New In:	sp/Cal n Insp/Cal	Documents	To New Document To Change Request	t 📆 Data Set t 📆 Utilities
	Categon	/	QA/NCF	5	Insp	ection/Calibration		Documen	t Management	
				Par	ameters - Q/	4				
		Custom Qa R Logo Window I x w y h Revision Tex Custom Left Custom Heading Add ReWork Special label	Centre OIPI8_Q	A_NCR_DALZELL_ A Label NON Conformance @ Left O t Heading rk Job Number /GNT	BAGLEY :e Report Centre Rij Offset Show C	(from top):	ader Height inchr inches	No SMTP	19	
		SMTD ONLY								
		SWITE ONLY	Use SMTP	to notify Rejects	Use Secur	e Sockets Layer (S	5L)	Test SMTP		
		Send Email to	sheridan@itm	isystems.com.au;a	anton@itmsyste	ems.com.au				
		Send BCC to								
		Mail Serve	n mail.itmsyste	ms.com.au						
		Mail Server Por	t: 25							
		User Name	2							
		Password	t:							
	I									

A message appears to say the email sent successfully.



The test email is sent to the nominated email address.

Hile Messag	❤ ↓ ge									
ignore X & Junk → Delete Delete	Reply Reply Forward to More + All Respond	MY EMAILS Team E-mail Reply & Delete								
From: sheridan@itmsystems.com.au To: Sheridan Jansson Cc: Subject: SMTP TEST - iTMS										
This is a SMP User: ITMS Email: <u>sherida</u> BCC:	Γ Test using the setting in the Par n@itmsvstems.com.au	ameters QA								
MailServer: m Date: 09/01/20	MailServer: mail.itmsystems.com.au:25 Date: 09/01/2012 Time: 09:51:23									

Now, if an employee enters a number in the "Reject" field when clocking off a job (as below), an email will be automatically sent to the nominated email address when the employee saves their clock off record. The email will state the workcenter for the reject in the Subject line and the email will display the employee, the date and time, as well as the process, job ticket number and the part.

			Job End					• 🗙
Emp No: Em 32	nployee Name: Larry Moreton		Enter	1	2	3		
Line No: Otv Done:	1 Job Qty Total	Start:	Date 10/04/2018	Time 10:20:09	Back	4	5	6
Reject: Work Status:	1 Prev	End:	25/03/2019	10:07:02	F2	7	8	9
Completed:	No		Worked Time:	502547 mins		0		CL
Client DEL MAI					Save	Ν	А	
Part: ASSB100	PART100 NST	One Material	+ WC	F9	Close	Yes	No	
Job No 1 1187-1	WC WC De 30 WELDING	isc	Start Date 10/04/2018	Start Time St 10:20:09				