2013-108 - Add Table Columns to New Query Export

Run Query

For this example, the query will be executed from the Material details window.

Open the Material Details window, **press** <**F11**> and enter the search field in the Material Code field. **Press** <**F12**> to run the query.

	Material - <qbf 1="" 79="" browse:="" of=""></qbf>	
Material Code: Mater	ial Description:	Rev: Date Entered: 🖉
46081904 👻 TU.F	.46081904	28/09/2018
Details Allocation History More Info Pur	chase Quotes Used In Invoices Financial Hist Notes	
Active	tual Purchase in Multiple Dummy Pre Order Emp: 12	 Opto Man

Set-up Export

With the query window still open, navigate to the *Administrator* tab in the Opto Ribbon and **click** on the *Setup Export* icon.

File	HOME	CONTACT	S RESOURC	ES INVE	ENTORY QU	JOTES PUR	CHASING	ORDERS	JOBS/SCHEDULING	INVOICING	QUALITY	MANAGEMENT	WORKSHOP	ADMINISTRATOR
Assi Sequenti Too	al Keys	Command Manager	Ribbon Manager	Security Policies	User Manager Manage	Vear Calendar	Setup Export	🖃 Main F	e Indexes Parameters I Parameters					

In the *Setup Export* window, enter a name for the new export query in the "Export Name" field. The "Table Name" field will automatically populate based on which window you ran the initial query from.

Scroll through the "Table Columns" list to find the required fields; for this example I have used Material Code (MATERIAL_CODE), Material Description (DESCRIPTION), the Bin Location Code (LOCATION), and the Bin Location Description (LOC_DESC). **Click** on the field name to highlight and **double-click** to include that field.

Click on the Save icon when complete.

	Setup Export	Rec	ords			. • 🗙
Export Name:	MAT					•
Table Name:	MATERIAL				● 🗄	
Tab	ole Columns:			C	olumn List:	
LAST_USED_DAT LAST_USED_DAT LAST_USED_DAT LENGTH LINE_ID LOCATION_1 LOCATION_2 LOCATION_22 LOCATION_33 LOCK_MULTIPLE LOC_1 LOC_2 LOC_DESC LOT_ID_BATCH_1 LOT_ID_CNT LOT_ID_CNT LOT_ID_QTY_ESL LOT_ID_QTY_REN	E_DIFF E_TYPE NO JE	~	MATER DESCR LOCAT LOC_D	ION	Ξ	Save

Export Query Data

With the query still open, click on the *Export* icon located under the *Home* tab in the Opto ribbon to open the *Export Data* table.

In the "Definition Name" table, select the name of the export you created in the previous steps.

New Save Delete	S RESOURCES INVENTORY Copy Paste Cut booard	QUOTES PURCHASING Previous Close Next Last Query	ORDERS JOBS/SCHEDULING INVOICING
Material Code:	Export Definition	oort Data 🛛 – 🛛	Rev: Date Entered:
Details Allocation History ✓ Active ✓ Invv ☐ Fill to Maximum ✓ Aut Material Group: ECOFL ECOFL ✓ ECOFLON1 Supplier Code Sup AUT0256 4605	Table Name: MATERIAL Definition Name: MAT_ MAT_LIST	Fields: MATERIAL_CODE DESCRIPTION LOCATION LOC_DESC	C Dpto Man Opto Man OPur UoM 2 DM 1: UoM 2: Thick Lead/T: M ▼ EA ▼ 5 UoM 2 Price Pref. Sup Quote 40.0000 Yes v
Sub Material Group	Export All Record © Current Query Please S	Export	UOM Conversion Factor UoM2 > UoM1: 995,00000 Margin 0000
S.0406 0% 28/09/2018 0% S.0406 Avg Price S.0406 Std Price		Neorder Level: .0000 Stock Type: .0000 On Order: .0000 To Order:	.0000 Account Details Purch Acc:

Click on the *Export* button to export the query data in an excel spreadsheet. Close the Export Query window when complete.