Make to Order Process Flow

Request for work from customer → **Is there similar or generic part/s in the system now?**

— **YES** → Raise Factory Order, use existing or new part OR import parts from quote.

— **NO** → Create new part – copy existing if required → (back to Raise Factory Order)

Raise Factory Order → Create Job Ticket & activate group material for purchasing. Edit, modify job ticket if additional or specific operations required. If known, Materials can be added to job ticket → Print out Job Ticket/s

NOTE; for reviewing the job progress, use "Factory Form Fast".
This window shoes workcenter progress, material issues and full job costing.

Print out Job Ticket/s → **Purchase Materials** to job number using:
1. Job Grouping, OR;
2. Purchase material to job no., OR;
3. Issue Material to Jobs manually.

→ Input:
Labour times- In **Job Batch** or by **Shop Floor Clocking**

→ Despatch Job (ORDER Despatch) → Despatch Docket

→ Check **Current Jobs Summary** for despatched jobs, review costing & update **Production Order** with amount to be charged **Set Order to "Costing Done"** if you require a stop on raising invoices before costing check has been done

→ Invoice

→ Send Invoices to Accounting System

→ Send Jobs to History – Weekly or Monthly (Back window of Order Book)